

Safeguarding Adults Easy Read



What is this guide about?

This guide has been written by the Rochdale Borough Safeguarding Adults Board.

They are known as the RBSAB.

The guide is to help you understand what safeguarding adults means.



The Board is a committee. It is made up of different people like social workers, police officers and nurses.



It is our job to protect people in the Rochdale borough from abuse or neglect.



When abuse or neglect happens, we work together to stop it happening.



Some people will be able to read the guide on their own.

Other people will need help to read and understand it.



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What does safeguarding adults mean?

Safeguarding Adults means working together to stop abuse happening and help everyone to live free, happy lives and make their own choices.



What is abuse?

Abuse is when someone does or says things to make you upset or frightened. Abuse can happen in different ways. Sometimes you may not realise you are being abused. Other people may recognise it.

Abuse could be

- Emotional
- Financial
- Sexual
- Physical
- Neglect
- Discrimination



Tell someone

If you think that you or somebody you know is being abused you should tell someone.

You can tell someone you trust.

This could be:

- A nurse
- The police
- A social worker
- A family member
- A friend
- A carer or support worker



In an emergency ring 999



Once you have told someone you trust they should tell Adult Care.

This is called reporting a safeguarding adults concern.



What is a safeguarding adults concern?

Making a safeguarding adults concern is when someone tells Adult Care that abuse is happening or suspected.

Anyone can report a safeguarding adults concern.



Monday to Friday

Mon	Tue	Wed	Thu	Fri	Sat	Sun
✓	✓	✓	✓	✓		

8.30am – 4.45pm



Ring **0300 303 8886**



Weekends and evenings

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					✓	✓

+



4.45 pm – 8.30am



Ring **0300 303 8875**



You can write to:

Adult Care
Third Floor
Number One Riverside
Smith Street
Rochdale
OL16 1XU



Or email:

adult.care@rochdale.gov.uk



Remember: As soon as people know you may be unsafe, action will be taken.



What happens when someone tells Adult Care that abuse or neglect is happening?

When Adult Care get a safeguarding adults concern they need to find out more information to decide how to deal with it.



To help decide what should happen, Adult Care will:

Talk to you about what has happened, what you would like to happen next and what support you would like.



Talk to other people to find out what has happened.



Agree with you what action should be taken to make sure you are safe.



What happens after a safeguarding adults concern has been reported?

This section explains what happens after a safeguarding adults concern has been made.

If abuse or neglect is taking place, Adult Care will make a decision whether a safeguarding adults enquiry is needed.



This means finding out more about the abuse or neglect and how to keep you safe.



There are different stages in a safeguarding adults enquiry.



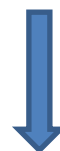
Safeguarding could end at any of the stages.

A decision will be made with you about whether the safeguarding adults enquiry should end.



Stage 1

A safeguarding adults concern is reported to Adult Care.



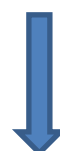
Stage 2

Someone will speak to you, to find out what you want to happen. Other information may be needed from other people.



Stage 3

A plan is made with you to investigate the concerns of abuse or neglect. A person or agency completes the investigation.



Stage 4

The plan to keep you safe is shared with you and people who work with you. A decision will be made about whether there needs to be another meeting to check the plan is working.



Information for you

If you are the adult who has been Abused or neglected, the professionals need to know your views. If you want someone else to speak for you or go to the meetings for you, that is okay.



If you would find it very difficult to get involved, Adult Care have to find out if there is someone who could support you or represent you. This could be a family member, friend or advocate.



You will be involved with the safeguarding response and you will get help to get to be involved.



What happens if a safeguarding adults meeting is needed?

If a safeguarding meeting is needed, you will be asked your views and someone will make sure you know what is being talked about, and will answer any questions you have.



Everyone at the meeting will want to know your views and will talk to you about what has happened to you.



You can say how you feel about it.

You can say what you want to happen next.



You can ask if you do not understand what is being said.

There will be someone taking notes at the meeting. There will be a plan and you will be given a copy of the plan.

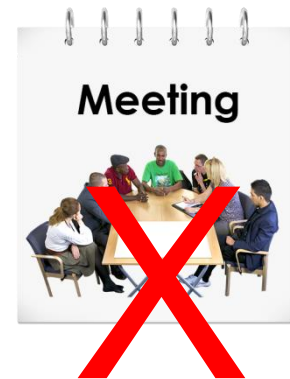


Privacy

Sometimes it might not be possible to invite you to a meeting. This might be because other people will be talked about and it is not possible to share their private information with you.



The other people would not be invited to the meeting either and would not be told anything about you.



It is important that information about you is kept private.

If you are not invited:
You will be asked if there is anything else that you think needs to be done.



The end of the safeguarding adults enquiry.

The safeguarding adults enquiry will only end when you think that everything has been done to keep you safe.



You can say if you think anything else needs to be done.



Everyone that has been involved will be told what has been done and why it is safe to end the safeguarding adults enquiry.



What to do if you are not happy with what has happened

If you are unhappy about the process you can tell the person supporting you why you are not happy, and they can share this with Adult Care



If they don't make it right, contact
The Customer Feedback Team

feedback.council@rochdale.gov.uk



01706 923537



Customer Feedback Team
Floor 2
Number One Riverside
Smith Street
Rochdale OL16 1XU



Information for you

Your point of contact is

.....

You can contact them if you have any questions



Their phone number is

.....



Their email address is

.....



You can contact them at these times

Mon	Tues	Weds	Thurs	Fri	Sat	Sun

If you are worried that someone is at risk of abuse or neglect, tell us.

For adults, ring



0300 303 8886



For children, ring



0300 303 0440



In an emergency always ring 999.



You can find more information
at www.rbsab.org

